

SAUK CENTRE PUBLIC SCHOOLS

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Sauk Centre Public Schools E-Learning Plan 2023-24

According to Minnesota Statutes, an “E-learning day” means a school day where a school offers full access to on-line instruction provided by students’ individual teachers due to inclement weather. A school district that chooses to have e-learning days may have up to five e-learning days in one school year.

Sauk Centre Public School will implement an E-learning Plan for the 2023-24 school year. This document is intended to provide background information as well as inform how the district’s E-learning plan will work.

If the decision is made to close school and conduct an E-Learning day, it will be made prior to 6:15 a.m. of the morning the E-Learning day is scheduled. This decision will be communicated to you via television, radio and the School Messenger alert system.

The following information describes the E-Learning day:

1. Assignments/activities for each class will be sent to families via Remind or posted to teacher’s Canvass pages by 10:00 a.m.
2. Teachers will be available during the hours of 10:00 a.m. – 2:00 p.m. by phone, email, or Google Meet for questions that students or families may have. Please check the teacher’s individual Seesaw or Canvas page for your teacher’s direct contact information.
3. The E-Learning day is considered a student contact day that requires attendance. Students and teachers are expected to participate in the E-learning day.
4. Attendance will be determined by the following:
 - Grades K-4: By students sending their teacher a message or photo on Remind and/or Seesaw prior to 3:00 p.m.
 - Grades 5-12: By students logging into Canvas to check for their assignments/activities for each class period prior to 3:00 p.m.

5. Students who choose not to participate without an excused absence will receive an unexcused absence.
6. The proposed guidelines for total amount of work time per student grade levels are listed below:

Elementary (Kindergarten – 4th Grade)

1 – 2 hours

Secondary (5th – 12th Grades)

30 minutes per class

7. If you do not have access to the internet access, please contact your individual teacher(s) via Remind for your assignments.
8. Student and teacher expectations are specifically outlined in the attached E-Learning Day Expectations document.

****Should you have any questions about the E-learning procedures, please feel free to contact your child's teacher(s) and/or your respective building principal.**